Use Themes for Consistency

Consistency in the style of the slides being created for a lesson is important. Mixed styles are often distracting to the mind! The mind starts to wonder what is coming next! Avoiding unnecessary distractions helps the mind focus on the information transfer.

PowerPoint has some great themes and color options. Once you have chosen your theme, stick to it, don’t tinker too much with font choice or color, go with the choice the experts have already made for you.

**Step 1**
Click on DESIGN Tab

**Step 2**
Click on the small drop down arrow to see all options

**Step 3**
Choose the theme

**Step 4**
Choose the theme color to the right

**Tips:**
- Stick with the font and color choices of the theme default
- Consider a theme that suits your content.
- Always ensure your text fits inside the designs of the themed pages

NB - If the theme you originally chose does not work for you, just change it again.